Incoming Exchange Student Application Instructions

1. **Apply online** by October 1.

2. Required documents to be submitted electronically (deadline to submit documents is October 15):
   a. **Documents to be submitted by the study abroad coordinator (or another university official) at the student’s home university:**
      i. Official Transcript
   b. **Documents to be submitted through the online MasonAbroad application system:**
      i. **Certificate of Financial Responsibility** ([tips on how to fill out the CFR](#))
      ii. Proof of Funding Documents
         1. Spring 2018 Funding Total¹
            a. **Undergraduates**: $10,500
            b. **Graduates**: $11,500
         2. Calendar Year 2018 Funding Total
            a. **Undergraduates**: $20,500
            b. **Graduates**: $22,500
      iii. All other required signature documents, materials, and questionnaires found within the online application system
   c. **English Proficiency Scores** to be submitted through testing agency (pick one)
      i. TOEFL iBT (Testing Code: 5827)
         1. Undergraduate: 80 or higher (minimum of 18 in each subsection)
         2. Graduate: 88 points (minimum of 20 points in each section)
      ii. IELTS (Testing/Institutional Code not required)
         1. Undergraduate: 6.5 or higher (minimum of 6.0 in each subsection)
         2. Graduate: 6.5 total band score

Questions?

**Universities Located in Africa, Asia, Ireland, Oceania, Russia, Scandinavia, or United Kingdom**
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**Universities Located in the Americas, Caribbean, Continental Europe (excluding Russia & Scandinavia), the Mediterranean, and the Middle East**
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¹ Proof of funding amounts for Spring 2018 and Calendar Year 2018 are currently estimated.
² Students are waived from submitting English proficiency scores if they have completed four years (grade 9-12) of college preparatory English at a secondary school or hold a conferred bachelor’s degree or higher from a regionally accredited college or university in:
   - the U.S. or Canada (excluding province of Quebec), Commonwealth Caribbean (Antigua, Barbados, Barbuda, Belize, Cayman Islands, Dominica, Guyana, Jamaica, St. Kitts & Nevis, St. Lucia, St. Vincent & Grenadines, and Trinidad & Tobago), United Kingdom, Ireland, Australia, or New Zealand.