EXCHANGE STUDENTS INFORMATION

Universidade Católica Portuguesa
Católica Global School of Law

CONTACT INFORMATION

Address
Palma de Cima
1649-023 Lisbon
PORTUGAL

Contact Person
Associate Dean for International Relations
Gonçalo Matias
tel.: +351 217214170
gmatias@fd.lisboa.ucp.pt

Executive Coordinator (incoming & outgoing students)
Catarina Tourais
tel.: +351 217214173
fax: +351 7214177
ctourais@fd.lisboa.ucp.pt

ERASMUS Institutional Code: P Lisboa 01
I. **First cycle – Undergraduate students**

**Law Degree** (Licenciatura)

School of Law’s website:


**Language of Instruction**

Both Portuguese and English – **Transnational Law Curriculum** by Católica Global School of Law (TLC)

**TLC**

At the **undergraduate level** (LL.B. - *Licenciatura*) we offer an ambitious and innovative program of seminars taught in English, the **Transnational Law Curriculum** by Católica Global School of Law (TLC), which comprehends around 40 ECTS per semester.

**Courses**


**Academic Calendar** (subject to slight adjustments each year)

<table>
<thead>
<tr>
<th>Semester</th>
<th>Time Period</th>
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<tbody>
<tr>
<td><strong>Fall Semester</strong></td>
<td>2nd week of September – late December (classes)</td>
</tr>
<tr>
<td></td>
<td>Begin January – 1st week of February (exams)</td>
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<tr>
<td><strong>Spring Semester</strong></td>
<td>2nd week of February – late May (classes)</td>
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<td></td>
<td>Begin June – mid July (written and oral exams)</td>
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II. Second cycle – Postgraduate students – Portuguese taught Programmes

Master of Laws:

Master in Law and Business


Master in Tax Law

http://www.fd.lisboa.ucp.pt/site/custom/template/ucptplfac.asp?sspageID=3358&language=1

Master in Administrative Law


Master in Corporate Law

http://www.fd.lisboa.ucp.pt/site/custom/template/ucptplfac.asp?sspageID=3350&language=1

Master in Law (Civil, Criminal and Procedure Law)


Language of Instruction

Portuguese – all courses are lectured in Portuguese;

Academic Calendar (subject to slight adjustments each year)

<table>
<thead>
<tr>
<th>Semester</th>
<th>Periods</th>
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<tbody>
<tr>
<td>Fall Semester</td>
<td>2nd week of September – late December (classes)</td>
</tr>
<tr>
<td></td>
<td>Begin January – 1st week of February (exams)</td>
</tr>
<tr>
<td>Spring Semester</td>
<td>2nd week of February – late May (classes)</td>
</tr>
<tr>
<td></td>
<td>Begin June – mid July (written and oral exams)</td>
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III. Second cycle – Postgraduate students – English taught Programme


LL.M. - Law in a European and Global Context

Language of Instruction

English

Academic Calendar (subject to slight adjustments each year)

<table>
<thead>
<tr>
<th>1st term</th>
<th>2nd week of September – December (classes)</th>
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<tbody>
<tr>
<td></td>
<td>Late December (exams)</td>
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</table>

<table>
<thead>
<tr>
<th>2nd term</th>
<th>1st week of January – 1 week before Easter (classes)</th>
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<tbody>
<tr>
<td></td>
<td>1 week before Easter (exams)</td>
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</table>

<table>
<thead>
<tr>
<th>3rd term</th>
<th>After Easter – late June (classes)</th>
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<tbody>
<tr>
<td></td>
<td>July (exams)</td>
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LANGUAGE REQUIREMENTS

Undergraduate / bachelor students shall have an English level corresponding to B2. The seminars in English are demanding and require a strong command of the language. Master’s students interested in the LL.M. courses must show proof of their English proficiency, by having one of the following certificates:

- Proficiency in English by the University of Cambridge;
- TOEFL at least 100 (IBT);
- IELTS at least 7;
Please note that the language requirement is waived for native speakers and Students whose degree programme is taught 100% in English. Students willing to take courses in Portuguese shall have a good command of the language.

**COURSE LOAD INFORMATION**

Exchange Students are free to choose their courses and can enroll in a maximum of 36 ECTS each semester. Class presence is mandatory and Students must attend at least 2/3 of the classes, otherwise they will fail the course.

**GRADING SYSTEM**

The grading system in use is from 0 until 20, being 10 the cut-off for passing. Grades higher than 18 are hardly ever awarded. Some seminars may use a Pass / Fail system.

**CREDIT SYSTEM**

ECTS (European Credit Transfer and Accumulation System)


**TRANSCRIPT OF RECORDS**

Students will receive a Certificate stating the courses, credits earned and final grades.
**LANGUAGE COURSES**

Portuguese Language Courses as a Foreign Language are available through the School of Human Sciences of the University.

**VISA**

Students from EU/EEA countries, as well as from Switzerland, do not require a visa to enter Portugal, but must have a valid national identity card or an equivalent document.

Students from outside EU must obtain a visa to study in Portugal. It is the responsibility of each student to request a visa in order to be able to arrive in Lisbon on time for the first day of classes. Visas must be requested at the Portuguese diplomatic mission or consulate before leaving the home country. Granting this visa may take up to 90 days.

The documentation that Students may need to present when applying for a Student Visa includes:

- Passport
- Proof of financial means
- Admission Letter from Católica
- Proof of medical insurance including repatriation
- Proof of Accommodation
- Criminal Record

The Executive Coordinator for International Relations will help the Students by providing extended information and by contacting the respective Consulate.
HOUSING

The University does not have student housing.

The Executive Coordinator for International Relations will help the Students by providing available information.

ORIENTATION PROGRAMME

We prepare a Welcome/Orientation session, which comprehends an introduction to the faculty/programs, as well as an intercultural workshop and some social activities.

NOMINATION AND APPLICATION PROCEDURES

Students should have at least completed two years of law studies at University level and must be nominated by the Partner School.

<table>
<thead>
<tr>
<th></th>
<th>Nomination Deadline</th>
<th>Application Deadline</th>
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<tbody>
<tr>
<td>Full Year / Fall Semester</td>
<td>April 15</td>
<td>May 1</td>
</tr>
<tr>
<td>Spring Semester</td>
<td>September 15</td>
<td>October 15</td>
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Nominations can be sent through the following website: http://goo.gl/forms/MFB6s9uLiy or, alternatively, by e-mail, to Catarina Tourais, Executive Coordinator for International Relations, at ctourais@fd.lisboa.ucp.pt with the following basic information about your students:

- Name
- Email address
- Exchange period
- Exchange Program
- Passport or ID number
After receiving the nominations we will write to the students, sending them the application form and instructions.

**Required application documents**

I. Undergrad (BA) - application form and copy of passport/ID;

II. Portuguese Master Programs - application form, copy of passport/ID, motivation letter and CV;

III. LL.M. programme -

- Personal Statement;
- Curriculum Vitae (two pages maximum);
- Transcript(s) of records;
- Application Form and Copy of Passport or ID;
- English proficiency certificate – for instance one of the following: (The language requirement is waived for native speakers and Students whose degree program is taught 100% in English)
  - English by the University of Cambridge;
  - TOEFL at least 100 (IBT);
  - IELTS at least 7;

All the documents may be sent by the students electronically.

*We hope to welcome your students at Católica!*