Forms in the e-mail link received with this booklet must be filled out in full and returned to IDC.
CONGRATULATIONS ON YOUR ACCEPTANCE TO THE RAPHAEL RECANATI INTERNATIONAL SCHOOL AT IDC HERZLIYA!

You are about to embark on one of the most significant experiences of your life. IDC is a dynamic learning community that fosters creativity and innovation and promotes the development of new opportunities inside and outside the classroom.

You have an important decision to make. This booklet contains important information regarding your studies at the RRIS and will assist you in making decisions prior to your arrival.

We are here to help make your student experience the best that it can be.
What’s next?

1. Read the information in this booklet carefully as it provides answers to your questions.

2. Accept your admissions offer within the next 7 days.

3. Confirm your acceptance by paying the tuition deposit.

4. Complete the acceptance forms and return them to IDC.
Shalom and welcome to the RRIS!

On behalf of IDC Herzliya’s Raphael Recanati International School it is my privilege to welcome you among our ranks. With international students hailing from over 80 countries around the world the RRIS prides itself on embracing the various cultures that have come together in the IDC “melting pot” spirit.

IDC Herzliya is a leading academic institution that aims to be a center of global excellence. We are unique in our educational methods, which are based on an interdisciplinary approach. We combine theory with real world experience and provide our students with cultural and professional proficiencies.

At the RRIS we educate talented young people to influence and contribute to every arena in which they choose to integrate, in Israel and worldwide. Our basic outlook, which is rooted in the twin concepts of individual freedom and responsibility, emphasizes student entrepreneurship and leadership alongside commitment to community service.

Our staff is devoted to making you feel at home, be attentive and respond to your every need. We wish you abundant success on your way to fulfill your academic goals.

All the best,
Eyal Dagan
Director
Raphael Recanati International School
IDC Herzliya
Orientation Week

The academic year will begin with Orientation Week on Sunday, October 30, 2016.

One of the innovative and important services that IDC Herzliya provides its students is Orientation week, which is designed to make your entry into the academic environment as smooth as possible.

You will spend Orientation meeting future classmates, faculty and staff while participating in discussions and lectures about the structure of the M.A. program, campus services and facilities.

Orientation is organized and run by the M.A. program administration and faculty, guest lecturers, and current students who serve as peer counselors. They will help guide you through the use of the library, computer laboratories and databases.

Orientation Week is vital preparation for succeeding at IDC Herzliya and is mandatory.

Before Orientation Week begins you will be contacted by a peer counselor towards the end of September 2016.
ELECTIVE HEBREW ULPAN COURSE

Learning Hebrew is essential for your adjustment in Israel. IDC offers ulpan (Hebrew language studies during the academic year) at four different levels so you may improve your Hebrew. Ulpan is a general elective course in the undergraduate studies. Please note that MA students do not earn academic credits for the ulpan.

To join the ulpan you will need to take a Hebrew ulpan placement test after which you will be divided into classes based on your test results. Classes are designed to help students feel comfortable using Hebrew.

*The placement test will take place during Orientation Week.*

Following the test, you will receive your class level via e-mail and you will be able to register for the ulpan during the first two weeks of the academic year.

INTENSIVE ACADEMIC SUMMER HEBREW ULPAN

A six-week intensive summer ulpan is offered in July and August, 2016. This is an academic ulpan and participants who attend the entire six weeks will be awarded a certificate of completion from the Ministry of Education*. There is an additional fee for participating in the summer ulpan. Please note that there are no IDC housing arrangements during the Ulpan.

*Students at Summer ulpan do not earn academic credits from IDC.*

For more details regarding the summer ulpan please contact ulpanris@idc.ac.il
HEALTH INSURANCE

All IDC Herzliya students are required to have comprehensive health insurance coverage throughout the duration of their studies. IDC cannot cover medical costs or take responsibility for students who do not have insurance.

We have made special arrangements with HAREL YEDIDIM to insure international students who are not covered by Israel's National Health Insurance (Bituach Leumi).

The insurance plan with HAREL YEDIDIM provides comprehensive health coverage for *$790 U.S. per academic year, which will be charged at the beginning of the year. See next page for policy details.

In order for students to have continuous coverage, the HAREL YEDIDIM policy will be automatically renewed from one academic year to the next for the duration of your degree, unless the student notifies the school in writing that he/she has an alternative health insurance and wishes to cancel.

Please note that the HAREL YEDIDIM health insurance plan does not cover pre-existing conditions.

Medication:

If you are taking prescribed medication it is advised to bring an adequate supply for the duration of your stay in Israel. If that is not possible, you should bring a doctor's prescription (clearly typed in English) for the medicine that you are using, or a prescription of a generic medication that is suitable for your condition. If your medication is sent to you through the mail you will be required to present a copy of the prescription to the Israel Customs Office before it can be released.

NATIONAL HEALTH INSURANCE (BITUACH LEUMI) FOR ISRAELI CITIZENS:

All Israeli citizens who are registered for National Health Insurance (Bituach Leumi) including new immigrants (Olim Chadashim) are entitled to receive National Health Insurance for a low monthly fee. New immigrants who are not employed are entitled to twelve months of free national health insurance.

*The HAREL YEDIDIM yearly rate of $790 is subject to change from year to year according to insurance company rate fluctuations. A notice about any rate change will be sent to students in advance.

IF YOU WISH TO OBTAIN THE HAREL YEDIDIM HEALTH INSURANCE PLAN THROUGH IDC YOU MUST CHECK THE BOX ON THE FORM WHICH WAS EMAILED TO YOU ALONG WITH THIS ACCEPTANCE BOOKLET AND FILL OUT THE HEALTH DECLARATION ATTACHED TO IT!
### Health Insurance for IDC Students

HAREL Insurance & Finance Ltd., Israel’s leading firm in health insurance, and “Yedidim”, which serve thousands of students in Israel, have joined together to create an overall insurance protection program, providing for your health care needs. The medical services will be provided by the Clalit health care providers throughout Israel. Clalit and Harel operate a Call Center in English and in Hebrew 24/7. The medical coverage is based on the UMS – University Medical Services Policy.

#### OUTLINE OF THE UMS POLICY

<table>
<thead>
<tr>
<th>Coverage Item</th>
<th>UMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overall coverage for insurance Period</td>
<td>$75,000.-</td>
</tr>
<tr>
<td>Maximum period of hospitalization</td>
<td>Up to 90 days</td>
</tr>
<tr>
<td>Visit to doctor &amp; specialist</td>
<td>No deductible</td>
</tr>
<tr>
<td>Visit to doctor outside the Clalit</td>
<td>Not covered</td>
</tr>
<tr>
<td>Laboratory tests, x-rays, etc. with no ceiling</td>
<td>Only at Clalit laboratories</td>
</tr>
<tr>
<td>Medicine in the health service basket at the Clalit pharmacies, according to doctor’s prescription</td>
<td>No deductible</td>
</tr>
<tr>
<td>Emergency dental treatment</td>
<td>At Clalit Smile Clinics</td>
</tr>
<tr>
<td>Assistance for flight to country of origin due to medical problem, subject to approval of Harel's medical board</td>
<td>Up to $5,000.-</td>
</tr>
<tr>
<td>Transport of mortal remains to home country</td>
<td>Up to $5,000.-</td>
</tr>
<tr>
<td>House calls by a physician 24/7</td>
<td>No deductible</td>
</tr>
</tbody>
</table>

**Exclusions:**

- Incidents related to alcohol ingestion and/or illegal drug use.
- Pre-existing medical conditions
- Dental treatment
- Psychiatric and psychological care
- The insurance is valid only in the State of Israel

**Note:** Infectious diseases, AIDS and sexually transmitted diseases, system-wide problems and cancer in the treatment stage require a separate, private insurance policy.

For details, see the Harel-Yedidim website: www.yedidim-health.co.il
You are also invited to contact Harel-Yedidim representatives:
Tel: +972-3-6386216
E-mail: y_health@yedidim.co.il
Beit Hakristol, 12 Hahilazon St., 8th Floor, Ramat Gan 52522
VISA & STATUS INFORMATION

Students are responsible for clarifying and establishing their status in Israel and may turn to the Raphael Recanati International School staff for advice and assistance. Israeli visa requirements vary based on your country of citizenship. A student visa has to be issued in advance before your arrival to Israel. Please contact the nearest Israeli embassy/consulate for information. Information for Israeli embassies and consulates around the world can be found at http://mfa.gov.il/MFA/ConsularServices/Pages/default.aspx

The RRIS staff is here to help with the procedure and can provide students with certification of your status as a student.

Student Visa (A2):
A student visa is a multiple entry visa valid for one year after which time it can be renewed. To apply for a student visa, you must appear before the Consulate of Israel in your area. You will likely be asked to provide:

- Passport valid for at least one year
- Letter of acceptance to the IDC program
- Visa application form (2 copies)
- Photographs (2)
- Visa fee
- Birth Certificate

RETURNING ISRAELIS:
Students who were born in Israel must contact the nearest Israel Consulate for updated information. Guidelines and regulations regarding this population change frequently.

NEW IMMIGRANT (oleh chadash):
You must check your Israel Defense Forces (IDF) status. In general, you need to serve in the army but may be able to defer your service until after you graduate (this depends on your age upon arrival in Israel). The Jewish Agency provides advice and assistance to students considering immigrating to Israel. For more information see:
www.jewishagency.org/JewishAgency/English/Aliyah/
Contact and information for North America/UK:
www.nbn.org.il/index.php

STUDENTS WHO HAVE AT LEAST ONE ISRAELI PARENT:
Contact the nearest Israel Consulate to check your Israeli Defense Forces (IDF) status, and to obtain an Israeli passport. Request a status of “child of emigrants” (b’nei mehagrim) from your local Israel Consulate. You may be eligible for a deferment from the IDF as long as you are a student. Information for Israeli embassies and consulates around the world can be found at:
http://mfa.gov.il/MFA/ConsularServices/Pages/default.aspx
Living in Israel

Moving to Israel can be exciting and challenging. A guide with basic information about banking, internet set up, transportation, mobile phones, etc., can be found in the Counselors’ Tip Book:

[Social & Cultural Activities at the RRIS]

The RRIS organizes a wide variety of social and cultural activities for all the students on campus. Throughout the academic year the school hosts cultural events, performances, film screenings, educational tours, meetings, social gatherings and more. For information about our extracurricular activities at the RRIS please visit our page:

https://www.facebook.com/sncrris

E-MAIL

IDC E-mail Account:
When school begins you will receive an IDC Herzliya e-mail account. IDC Herzliya e-mail addresses are usually in the following format:

last name.first name@post.idc.ac.il

Please note that this e-mail account is our primary form of contact with you and you are expected to check it on a regular basis. There are many computers available on campus and there are wireless hot spots in every building on campus.
TUITION AND FEES
MA in Government, Terrorism & Diplomacy: 2016-17

(quoted in U.S. dollars)

<table>
<thead>
<tr>
<th>Tuition and expenses</th>
<th>$US</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition 2016/17</td>
<td>12,950</td>
</tr>
<tr>
<td>Optional:</td>
<td></td>
</tr>
<tr>
<td>Health Insurance (per academic year)</td>
<td>790</td>
</tr>
<tr>
<td>Student union</td>
<td>50</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Due Date</th>
<th>Tuition $</th>
<th>Health Insurance $ (if needed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Down Payment</td>
<td>2,000</td>
<td></td>
</tr>
<tr>
<td>(as requested by admissions)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nov 10th, 2016</td>
<td>1050 +50</td>
<td>790 per year</td>
</tr>
<tr>
<td>student union*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dec. 10th, 2016</td>
<td>900</td>
<td></td>
</tr>
<tr>
<td>Jan. 10th, 2017</td>
<td>900</td>
<td></td>
</tr>
<tr>
<td>Feb. 10th, 2017</td>
<td>900</td>
<td></td>
</tr>
<tr>
<td>Mar. 10th, 2017</td>
<td>900</td>
<td></td>
</tr>
<tr>
<td>Apr. 10th, 2017</td>
<td>900</td>
<td></td>
</tr>
<tr>
<td>May 10th, 2017</td>
<td>900</td>
<td></td>
</tr>
<tr>
<td>June 10th, 2017</td>
<td>900</td>
<td></td>
</tr>
<tr>
<td>July 10th, 2017</td>
<td>900</td>
<td></td>
</tr>
<tr>
<td>Aug. 10th, 2017</td>
<td>900</td>
<td></td>
</tr>
<tr>
<td>Sept. 10th, 2017</td>
<td>900</td>
<td></td>
</tr>
<tr>
<td>Oct. 10th, 2017</td>
<td>900</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>12,950+50</td>
<td>13,790</td>
</tr>
</tbody>
</table>

Tuition can be paid in one lump by the beginning of the school year or can be split up to twelve payments as indicated on the chart (either by cash, checks, or monthly wire transfers). Please make sure that you start monthly payments in November 2016 and complete them by October 2017.

IDC's BA graduates will be granted a 10% discount.
**Terms of Payment**

**Should you decide not to be a member of the student union, please make sure that you notify the tuition department and sign a concession form no later than February 3, 2017.**

**Scholarships/other funding**
Students who are new immigrants must update the Student Authority with their academic status in order to receive the Student Authority ("Minhal") grant. Should a student receive any scholarship, grant or other form of funding, he/she must contact the Tuition Department in order to receive a revised payment plan.

It is the student's responsibility to make all payments on time.

**Regulations for cessation of studies**

<table>
<thead>
<tr>
<th>Date of notification</th>
<th>Amount owed</th>
</tr>
</thead>
<tbody>
<tr>
<td>By July 15, 2016</td>
<td>Full refund of down payment</td>
</tr>
<tr>
<td>July 17 - Aug. 12, 2016</td>
<td>25% of down payment</td>
</tr>
<tr>
<td>Aug. 14 - Sept. 23, 2016</td>
<td>50% of down payment</td>
</tr>
<tr>
<td>Sept. 25 - Oct. 13, 2016</td>
<td>75% of down payment</td>
</tr>
<tr>
<td>Oct. 14 - Nov. 4, 2016</td>
<td>100% down payment</td>
</tr>
<tr>
<td>Nov. 6, 2016 - Feb. 3, 2017</td>
<td>25% of tuition fee</td>
</tr>
<tr>
<td>Feb. 5 - March 24, 2017</td>
<td>50% of tuition fee</td>
</tr>
<tr>
<td>Mar. 26 - July 7, 2017</td>
<td>75% of tuition fee</td>
</tr>
<tr>
<td>From July 9, 2017</td>
<td>100% tuition fee</td>
</tr>
</tbody>
</table>

*Notification of cancellation or freezing of studies, at any date, will result in the cancellation of the student's entitlement to a scholarship. The scholarship will be cancelled retroactively.*
Terms of Payment

Regulation for Cessation of Studies
A student who has registered to study at the IDC and has paid the deposit will be considered an IDC student in every respect. Meaning that extraordinary personal circumstances may arise that prevent a student from fulfilling his/her commitment to study at IDC during the current academic year. In such cases, the student can cancel his/her registration to study at IDC by submitting notification of this as detailed below. The IDC will charge the student only a partial tuition, at a rate based on the date notification was received. The earlier IDC is notified, the less the student is charged. Please read the procedure below carefully in order to prevent any misunderstandings in the future.

Procedure for Cancellation/Cessation of Studies
A student, who has paid the tuition down payment for the academic year and has decided to cancel her/his enrollment, must notify the administration office in writing. The student must submit the letter in person, by e-mail, send it by registered mail, or fax and confirm receipt by the department. In addition the student must bring the receipts of all tuition/rent payments and all the documents he/she had received from IDC (including a student handbook and student card) to the administration office.

Only after all of the instructions above are completed and all tuition payments are settled in accordance with the below mentioned schedule, will the student's account be closed.

In order to avoid any misunderstanding, a telephone conversation will not be considered official notice of cessation of studies, only a formal notice in writing from the student, submitted to the student administration office will be considered valid in this matter.
TUITION AND FEES
MA in OBD 1st year 2016-17
(quoted in U.S. dollars)

<table>
<thead>
<tr>
<th>Tuition and expenses</th>
<th>$US</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition 2016/17</td>
<td>12,635*</td>
</tr>
<tr>
<td><strong>Optional:</strong></td>
<td></td>
</tr>
<tr>
<td>Health Insurance (per academic year)</td>
<td>790</td>
</tr>
<tr>
<td>Student union</td>
<td>50</td>
</tr>
</tbody>
</table>

For health insurance information (if required), please contact Shelly Levy, RRIS Absorption Coordinator, at levys@idc.ac.il. It is the student’s responsibility to have comprehensive health insurance.

**Tuition payment arrangements**
A $1,000 tuition down payment must be paid in order to reserve your place at IDC. The tuition down payment is part of the tuition fee.

TERMS OF PAYMENT
Please review the following schedule in order to prepare in advance.

<table>
<thead>
<tr>
<th>Due Date</th>
<th>Tuition $</th>
<th>Health Insurance $ (if needed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Down payment</td>
<td>1,000</td>
<td></td>
</tr>
<tr>
<td>Nov. 10, 2016</td>
<td><em>2085 +50 student union</em>*</td>
<td>790 per year</td>
</tr>
<tr>
<td>Dec. 10, 2016</td>
<td>1950</td>
<td></td>
</tr>
<tr>
<td>Jan. 10, 2017</td>
<td>1950</td>
<td></td>
</tr>
<tr>
<td>Feb. 10, 2017</td>
<td>1950</td>
<td></td>
</tr>
<tr>
<td>Mar. 10, 2017</td>
<td>1950</td>
<td></td>
</tr>
<tr>
<td>Apr. 10, 2017</td>
<td>1750</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>12,635 + 50</td>
<td>13,475</td>
</tr>
</tbody>
</table>

*Including an additional fee of $135 for activities other than academic studies.

**Should you decide not to be a member of the Student Union, please make sure that you notify the Tuition Department and sign a concession form no later than February 3, 2017.

IDC’s BA graduates will be granted a 10% discount.
Terms of Payment

Additional expenses
Please note, the tuition doesn't include the cost of the textbooks that we recommend students to purchase.

Scholarships/other funding
Students who are new immigrants must update the Student Authority with their academic status in order to receive the Student Authority ("Minhal") grant. Should a student receive any scholarship, grant or other form of funding, he/she must contact the Tuition Department in order to receive a revised payment plan.
It is the student’s responsibility to make all payments on time.

Tuition regulations for cessation of studies
A student who has registered at IDC for the 2016-2017 Academic year, has paid the down payment, and has decided not to study during the current academic year must submit an official statement in writing (via letter, e-mail or fax) to both the student administration and to the tuition department. A telephone call will not be considered an official notification.
The student must confirm receipt of the notification.

Regulations for cessation of studies

<table>
<thead>
<tr>
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</tr>
<tr>
<td>Sept. 25, 2016 - Oct. 13, 2016</td>
<td>75% of the down payment</td>
</tr>
<tr>
<td>Oct. 14, 2016 - Nov 4, 2016</td>
<td>100% of the down payment</td>
</tr>
<tr>
<td>Nov. 6, 2016 - Feb.3, 2017</td>
<td>50% of the tuition fee</td>
</tr>
<tr>
<td>Feb. 5, 2017- Mar. 24, 2017</td>
<td>66% of the tuition fee</td>
</tr>
<tr>
<td>From March 26, 2017</td>
<td>100% of the tuition fee</td>
</tr>
</tbody>
</table>

Freezing of studies is treated as a cessation of studies initiated by a student and students are charged according to the termination of studies table above. Notification of cancellation or freezing of studies at any date will result in the cancellation of the student's entitlement to a scholarship. The scholarship will be cancelled retroactively.
TUITION AND FEES
MA in Financial Economics 2016/17

The tuition fee for the degree is 70,000 NIS for a payment in advance by November 11, 2016. The down payment of 9,900 NIS is due within two weeks from the date of your acceptance letter (including the payment for any pre-requisite courses). It must be paid either by check, credit card or money transfer to IDC’s bank account.

Optional: $US

<table>
<thead>
<tr>
<th>Health Insurance (per academic year)</th>
<th>790</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student union</td>
<td>50</td>
</tr>
</tbody>
</table>

For health insurance information (if required), please contact Shelly Levy, RRIS Absorption Coordinator, at levys@idc.ac.il.

Should you choose the installments option, the balance can be split in up to twelve payments (either by cash, postdated checks (in NIS) or monthly wire transfers) with an additional charge of interest. Please make sure that you start monthly payments in November 2016 and complete them by October 2017. Credit card payments can be split into 3-18 installments with interest (only with an Israeli credit card).

Student union fees – $50 should be added to the first payment, should you decide not to be a member, please make sure that you notify the Tuition Department and sign a concession form by February 3rd, 2017.

IDC’s BA graduates will be granted a 10% discount.
Terms of Payment

Scholarships/other funding
Should a scholarship, Student Authority grant or any other form of funding be granted to the student, the student should contact the tuition department in order to receive a revised payment plan.

Regulations for cessation of studies MA in Financial Economics
A student who has registered at IDC for the 2016-2017 academic year, has paid the down payment and has decided not to study in the current academic year, must submit an official statement in writing (via letter, e-mail or fax) to both the student administration and to the tuition department. A telephone call will not be considered an official notification. The student must confirm receipt of the notification.

<table>
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<tr>
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<td>Aug.14-Sept. 23, 2016</td>
<td>50% of down payment</td>
</tr>
<tr>
<td>Sept. 25-Oct. 13, 2016</td>
<td>75% of down payment</td>
</tr>
<tr>
<td>Oct. 14-Nov.11, 2016</td>
<td>100% down payment</td>
</tr>
<tr>
<td>Nov. 13, 2016-Jan. 15, 2017</td>
<td>15% of tuition fee</td>
</tr>
<tr>
<td>Jan. 16-Mar. 14, 2017</td>
<td>25% of tuition fee</td>
</tr>
<tr>
<td>Mar. 15-July 14, 2017</td>
<td>50% of tuition fee</td>
</tr>
<tr>
<td>July 16-Sept. 8, 2017</td>
<td>75% of tuition fee</td>
</tr>
<tr>
<td>From Sept. 10, 2017</td>
<td>100% tuition fee</td>
</tr>
</tbody>
</table>

*Notification of cancellation or freezing of studies, at any date, will result in the cancellation of the student’s entitlement to a scholarship. The scholarship will be cancelled retroactively.
## Terms of Payment

### TUITION AND FEES

**GMBA 2016-18**

The tuition fee for the degree is **99,000 NIS**

<table>
<thead>
<tr>
<th>Optional:</th>
<th>$US</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Insurance (per academic year)</td>
<td>790</td>
</tr>
<tr>
<td>Student union</td>
<td>50</td>
</tr>
</tbody>
</table>

For health insurance information (if required), please contact Shelly Levy, RRIS Absorption Coordinator, at levys@idc.ac.il

The down payment of 9,900 NIS is due within two weeks from the date of your acceptance letter (including the payment for any pre-requisite courses). It must be paid either by check, credit card or money transfer to IDC's bank account.

Should you choose the installments option, the balance can be split in up to twelve payments (either by cash, postdated checks (in NIS) or monthly wire transfers) with an additional charge of interest. Please make sure that you start monthly payments in November 2016 and complete them by October 2017. Credit card payments can be split into 3-18 installments with interest (only with an Israeli credit card). October 2016.

*Student union dues* – $50 should be added to the first payment. Should you decide not to be a member, please make sure that you notify the tuition department and sign a concession form by February 3, 2017.

Please note that we accept foreign currency. The value in shekels will be determined according to the exchange rate on the day that payment is received.

**IDC’s BA graduates will be granted a 10% discount.**
Scholarships/other funding
Should a scholarship, Student Authority grant or any other form of funding be granted to the student, the student should contact the tuition department in order to receive a revised payment plan.

Procedure for Cancellation/Cessation of Studies
A student who has paid the tuition down payment for the academic year, and has decided to cancel his/her enrollment, must notify the administration office in writing. The student must submit the letter in person, by e-mail, send it by registered mail or fax it and confirm receipt by the department. In addition, the student must bring the receipts of all tuition/rent payments and all of the documents he/she had received from the IDC (including a student handbook and student card) to the administration office.
Only after all of the instructions above are completed and all tuition payments are settled in accordance with the below mentioned schedule, will the student’s account be closed.

In order to avoid any misunderstanding, a telephone conversation will not be considered official notice of cessation of studies; only a formal notice in writing from the student, submitted to the student administration office will be considered valid in this matter.

Regulations for cessation of studies

<table>
<thead>
<tr>
<th>Date of notification</th>
<th>Amount owed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before or on July 15, 2016</td>
<td>Full refund of down payment</td>
</tr>
<tr>
<td>July 17, 2016 - August 12, 2016</td>
<td>25% of down payment</td>
</tr>
<tr>
<td>August 14, 2016 - September 23, 2016</td>
<td>50% of down payment</td>
</tr>
<tr>
<td>September 25, 2016 - October 13, 2016</td>
<td>75% of down payment</td>
</tr>
<tr>
<td>October 14, 2016 - November 16, 2016</td>
<td>100% down payment</td>
</tr>
<tr>
<td>November 17, 2016 - January 19, 2017</td>
<td>15% of tuition fee</td>
</tr>
<tr>
<td>January 20, 2017 - March 16, 2017</td>
<td>25% of tuition fee</td>
</tr>
<tr>
<td>March 17, 2017 - August 03, 2017</td>
<td>50% of tuition fee</td>
</tr>
<tr>
<td>August 04, 2017 - March 07, 2018</td>
<td>75% of tuition fee</td>
</tr>
<tr>
<td>After March 08, 2018</td>
<td>100% tuition fee</td>
</tr>
</tbody>
</table>

*Notification of cancellation or deferment of studies, at any date, will result in the cancellation of the student’s entitlement to a scholarship. The scholarship will be cancelled retroactively.
**Terms of Payment**

**Details for Wire Transfer:**

Beneficiary: The Interdisciplinary Center Herzliya  
Bank: 12-Hapoalim Bank  
Branch: 628-Herzliya Branch  
Acct. No.: 244144  
Swift: Poalilit  
IBAN: IL90-0126-2800-0000-0244-144

After each transaction, please send us the transaction document either by fax or e-mail indicating the student's name and ID no.

IDC's Mailing Address for Sending Checks:  
The Interdisciplinary Center Herzliya  
Tuition Department  
Kanfei Nesharim St. Herzliya  
P.O.B 167 Herzliya, 4610101, Israel

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**Additional Information:**

1. IDC reserves the right to make changes to all the above-mentioned terms and regulations, without personally notifying all those concerned.
2. Tuition rates and additional fees are subject to change by IDC at its discretion, prior to the beginning of classes.
3. Only students who have paid all fees on time will be permitted to take the midterm and final exams.

*Please note that we accept foreign currency. The value in NIS will be determined according to the exchange rate on the day that payment is received.

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**Tuition Department office hours:**

Sun., Thurs. 10 a.m. - 1 p.m. and 3-5 p.m.  
Mon., Tues., Wed. 10 a.m – 1 p.m. and 3-4 p.m.

**Tuition Department contact information:**

Ronit Izak  
E-mail: izakr@idc.ac.il  
Tel: 972-9-9527627  
Fax: 972-9-9527640

Simona Hadad  
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Tel: 972-9-9527311  
Fax: 972-9-9527640

Sigal Kabiri  
E-mail: sigal.kabiri@idc.ac.il  
Tel: 972-9-9527916  
Fax: 972-9-9527640

Michal Shaft  
E-mail: mshaft@idc.ac.il  
Tel: 972-9-9527256  
Fax: 972-9-9527640
Scholarships and Financial Aid

There are various scholarships and grants available to our students. For further assistance please contact Annette Behrendt or Joanna Simon-Bigart, Financial Aid Coordinators, at: rris.financialaid@idc.ac.il

- **Jewish tourist** - Jewish tourists between the ages of 18-30 who have not been in Israel on a prior long-term program are eligible for grants and scholarships through the Masa Project. Please note: once you make aliya you are not eligible for this grant so please check this out before making aliya! More information and application forms at: [www.masaisrael.org](http://www.masaisrael.org)

- **New immigrants (olim hadashim)** - New immigrants starting their studies for MA before the age of 30, and within 36 months from making Aliya, are eligible for a grant from the Government of Israel spread out over two years (plus up to a year of pre-requisite courses). For more information please contact your alyiah shaliach. If you are in Israel, please contact the Minhal hastudentim directly at 03-5209181/187 or tastudents@moia.gov.il
  You may also contact the RRIS absorption coordinator Shelly Levy at levys@idc.ac.il for any additional questions you may have

- **Heseg** - Former Lone Soldiers, within two years of release date from the IDF, are eligible for a scholarship of full tuition and monthly allowance. This is the army’s merit scholarship given prior to the first academic year and is for a period of three years. Registration from March 1 until June 30th on the web: [www.heseg.com](http://www.heseg.com)
Scholarships and Financial Aid

Country of origin

**USA** - American students may apply for a Free Application for Federal Student Aid (FAFSA). They are eligible for Direct Stafford Loans (Subsidized, Unsubsidized and Plus loans) as part of the Direct Loans program of the US Department of Education. Our School Code is G40703.

Applications are available on the web from January 1, 2016 until March 1, 2017 at: [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Please contact Joanna Simon-Bigart via e-mail at jsimon@idc.ac.il once you receive your Student Aid Report (SAR) and accordingly a letter with your financial aid package will be sent to you.

**South Africa** - TELFED provides scholarships to South African students. Please contact: info@telfed.org.il. You may also apply for the SAM COHEN Trust for South African students studying in Israel. More information and forms at: mail@papilsky.co.za

**Holland** - students who emigrated from Holland to Israel or have at least one parent/grandparent who immigrated to Israel from Holland may apply. Application online is available from the beginning of the academic year until the end of December.
Scholarships and Financial Aid

Canada – SAP (Students Assistance Programs) offers loans and scholarships to Canadian students. Financial aid is also available through your province. For further information visit:
www.servicecanada.gc.ca/eng/goc/cslp.shtml
and
www.canlearn.ca/eng/loans_grants/loans/index.shtml

Denmark – The Danish-Israeli Study Foundation offers scholarships for Danish citizens with permanent residency in Israel. The student will have to fill out an application at: http://disf.dk/Application.pdf.

Finland – offers governmental loans for Finnish students with very convenient terms. The student needs to apply directly.

Germany – offers a governmental monthly allowance. The student's parents need to apply directly. BAföG scholarship: www.bafoeg.bmbf.de; ELES scholarship: www.eles-studienwerk.de

Sweden – CSN offers 2/3 Loan and 1/3 Grant to Swedish students. The student needs to apply directly.
http://www.csn.se/

For the full list of scholarships please go to
www.rris.idc.ac.il/scholarships
Do not hesitate to contact us if you have any questions regarding the information in this booklet. Please note that our offices are closed on weekends which are Friday-Saturday in Israel.

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Please note that the academic calendar is slightly different for programs with mini semesters (MAFE and GMBA). Please check with your academic coordinator for exact dates.
Fall Semester Conclusion, Exam Schedule and Potential for Time Off

Exams begin immediately following the conclusion of fall semester. In accordance with traditional Israeli higher education models, IDC offers students the opportunity to take a first sitting of exams (“moed aleph”) generally during the first three weeks between semesters. Students will receive their moed aleph exam schedule at the beginning of semester. If a student fails her moed aleph exam, is not happy with her grade or had to miss the exam due to unforeseen circumstances, she is entitled to sit for a second exam (“moed bet”). These second exams are scheduled, traditionally, immediately following the moed aleph exams. Therefore each student has a highly individual schedule, very often with no vacation whatsoever between fall and spring semester dependent on a) moed aleph schedule, assigned during the first week of the semester and b) the student’s desire to be present for moed bet/retakes. If you are certain that you will not need a retake, you can book your return ticket date upon receipt of your moed aleph exam schedule (following your final exam time). If you are booking a ticket to Israel and are concerned about choosing a return ticket date: we strongly urge you to purchase a “flexible fare” ticket that allows you to change your return date with no penalty fee. This will allow you to alter your date according to your exam schedule and need (or lack thereof) to sit for moed bet exams. While this class ticket is more expensive than a ticket with inflexible dates, it is significantly less expensive than altering the return date on an inflexible fare ticket if the need arises.

Spring Semester Conclusion, Exam Schedule and Extended Break

Exams begin immediately following the conclusion of spring semester. In accordance with traditional Israeli higher education models, IDC offers students the opportunity to take a first sitting of exams (“moed aleph”) generally during the first three weeks following the conclusion of spring semester. Students will receive their moed aleph exam schedule at the beginning of semester. As described above, following moed aleph exams students are entitled to sit for moed bet exams. Spring semester moed bet exams are generally scheduled through mid-August. When a student has concluded his exams (based on his highly personal schedule and desire to take moed bet exams), he is on semester break until mid-October when the next school year begins.
Welcome to IDC HERZLIYA—we’re looking forward to meeting you!